



CHESTERFIELD COUNTY
PLANNING DEPARTMENT
CHESTERFIELD, VIRGINIA 23832
(804) 748-1050
www.chesterfield.gov/plan

FOR OFFICE USE ONLY

Rec'd by _____ Case No. _____
Date Rec'd _____ Fee Amount _____
Time Rec'd _____ Receipt No. _____
Reviewed by _____

**PARCEL PLAT REVIEW APPLICATION
COMPLETE THE FOLLOWING INFORMATION IN FULL**



SUBDIVISION INFORMATION

1. Subdivider's Name: _____ GPIN No(s): _____
Owner's Name: _____ Existing Zoning: _____
General Location Description (Example: N/W Quadrant Hull St./Genito Rd.): _____

2. ***Case Type***

(Circle one and list any assigned case numbers):

- New _____
- Resubmittal # _____
- Record _____

3. ***Copies of Plats Submitted:***

- New _____
- Record _____

5. ***Statistical Summary:***

- A) No. of parcels for approval _____
B) Average parcel size _____ ac.
C) Minimum parcel size _____ ac.
D) Maximum parcel size _____ ac.
E) Minimum parcel width _____ ft.
F) Total Acreage _____
Comment: _____

4. ***Utilities*** (Circle one of each)

- A) Water: • Public (P) • Well (W)
B) Sewer: • Public (P) • On Site (S)

6. ***APPLICANT INFORMATION***

Applicant One: _____ Regist. No.: _____
 Owner
Applicant Two: _____ Regist. No.: _____
 Subdivider

7. SUBJECT PARCEL INFORMATION

THIS DATA SHOULD BE OBTAINED FROM THE
COUNTY ASSESSOR'S OFFICE (THE ROSE BUILDING)

SHADED AREA FOR OFFICE USE ONLY

GPIN#		Partial Parcel	Land Use Taxation			Zoning Sheet	Census Tract	Traffic Zone
		Y / N	Y / N					
Address (if one given)	Existing Zoning	Zoning Acreage	Conditions			Existing Land Use/Structures	Magisterial District	Plan Area N,S,E,W,C
			CU	PD	SE			

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**INVESTIGATION WORKSHEET FOR
GRAVES, MEMORIALS AND PLACES OF BURIAL**

I have investigated property located at _____
(Street Address)
and described as _____ and _____ which is
(Geographic Parcel Identification Number) (Tax Map Number)
undergoing either site plan or subdivision review by Chesterfield County and find that:

- (a) Graves, objects or structures marking places of burial **exist** on the property.
- (b) Graves, objects or structures marking places of burial **do not exist** on the property.

This information was verified by:

- (a) Deed description
- (b) Visual verification
- (c) Soil borings
- (d)

Any such feature has been identified on the proposed Site Plan or Subdivision Plan and generally is comprised by the following:

Signature: _____ Date: _____
Printed name: _____ Phone number: _____

The following space is for use by the Historical Society:

Verified by: _____ Phone number: _____
Date: _____ Fax number: _____
Comments: _____

If you have any questions regarding this form or the level of site investigation required, please telephone the Planning Department at (804) 748-1050 or contact by facsimile at (804) 717-6295.

Parcel Division / Modification Checklist

The record plat shall have the following certificates:

(A) Surveyor's certification stating "I have personally read and believe to the best of my knowledge that the requirements for residential parcel subdivisions and property line modifications as to required area, minimum width, frontage standards and the zoning ordinance for required parcel area and setbacks in Chesterfield County, Virginia has been complied with. Plat bearings reflect NAD 83."

(B) Source of title signed by the preparer of the plat setting forth the date, deed or will book and page, and the place of record of the last instrument in the chain of title. When the plat is of land acquired from more than one (1) source of title, the outlines of the several parcels shall be indicated upon such plat.

(C) Advisory certificate "This plat is prepared on the basis of field surveys. The mapping information is not intended to represent all topographic and environmental features on the parcel which could limit or preclude buildability. Additional engineering research on such items as but not limited to: wetlands, floodplains, adequate culverts for driveways crossings of streams or floodplains, etc. may be required based upon individual parcel requirements at time of building permit review."

The record plat shall have the following information in notes:

- ___ Method of wastewater and water service.
- ___ Total number of parcels.
- ___ Total acreage.
- ___ Existing county tax identification numbers for each parcel involved.

The record plat shall graphically show the following:

- ___ Vicinity map.
- ___ Sequentially numbered parcels.
- ___ Area in acres of each parcel.
- ___ Date, scale and north arrow and bearings per NAD 83.
- ___ The length and bearing of all parcel lines and cumulative total of each perimeter tangent dimension referenced to NAD 83.
- ___ The following information shall be shown in a curve table for each non-tangent curve in the survey: chord bearing, chord distance, radius, delta, tangent and arc length.
- ___ The location and labeling of lakes, ponds, streams, RPA's, historic sites or visual resources.
- ___ Two (2) Virginia state plane system coordinate points per NAD 1983 when new property lines are not contiguous with existing property lines.
- ___ The location of any cemeteries, graves, objects or structures marking a place of burial and associated access easement.